



Singapore Actuarial Society PCS VIII

19 November 2018

Hotel Reservation

Please fill in this form and fax or email to Ms. Kristine Yang

E: kristineyang@fareast.com.sg

T: +65 6812 6917 **F:** +65 6812 6999

DATE:

A. PERSONAL INFORMATION

Mr Mrs Ms Dr

Last Name :

First Name :

Company : _____ Email Address : _____

Address : _____

Contact No. : _____ Fax No. : _____

B. RESERVATION DETAILS

Arrival Date (dd/mm/yy) :

/ /

Arrival Flight No. :

Estimated Time of Arrival (hh:mm) :

:

Departure Date (dd/mm/yy) :

/ /

Departure Flight No. :

Estimated Time of Departure (hh:mm) :

:

C. ROOM TYPE REQUEST (Please note that we are a smoke-free hotel)

Booking Request:

Deluxe Room: S\$240++ per room per night
inclusive of one breakfast and internet (Single)

King-bed

- **Kindly return this reservation form before 9th November 2018.**
- **All reservations are subject to room availability and rate change at the time of reservation.**
- **The Hotel reserves the right to offer rooms of a higher category if the above room category is not available.**

D. METHOD OF GUARANTEE

American Express Diners Club MasterCard

VISA JCB

Credit Card No. :

Expiry Date (mm/yy):

/

Name (as it appears on the card) :

Cardholder's Signature :

TERMS & CONDITIONS:

- Check-in is at 1400hrs and check-out is at 1200hrs. Special requests/room types are subjected to availability. Guarantee Policy: A credit card number is required to confirm or guarantee your reservation. Cancellation Policy: Reservation must be cancelled 2 working days prior to arrival. Otherwise, there will be a one-night penalty fee charged to the credit card guaranteed for "No-Show" or Cancellation. Requests for room preferences and early arrival or late departure are subject to room availability.

FOR OFFICAL USE

With pleasure, we confirm your reservation. Your confirmation number is : _____