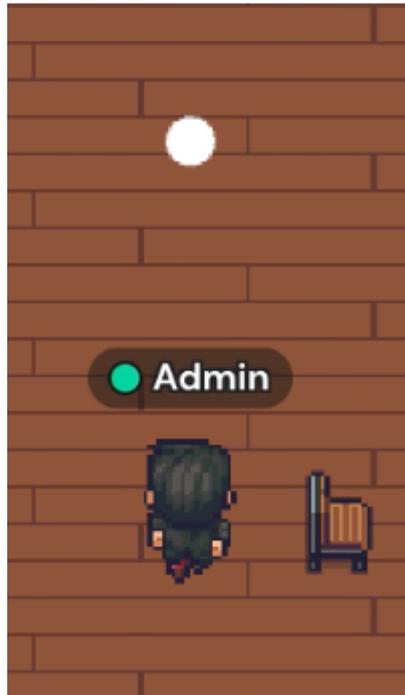


## Going about Gather Town!

### 1. Navigating about

There are 2 ways to move about.

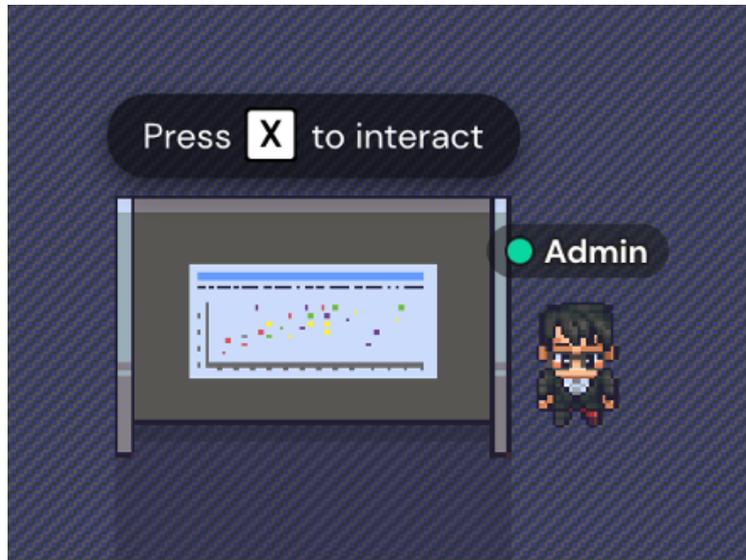
First, simply use your mouse and double click on the space you wish to move towards. A white bubble should pop up while your avatar moves towards the bubble.



Otherwise, you can use the Up-Down-Left-Right (or W-A-S-D) keys on your keyboard to move about.

## 2. Interacting with Objects

When approaching an object, there should be a prompt where it says, “Press X to interact” (like the image below). Before hitting X, there will be a preview screen at the bottom of the screen where it shows a preview of the content on the board.



There is also a shared whiteboard where everyone can interact. Once X is clicked, then you can draw/type on the whiteboard and anyone that interacts with the whiteboard is able to see what you are drawing/typing!



**Note:** Ensure that the object that you wish to interact is highlighted or the pop-up to press X appears as it requires some activation distance to be able to interact with it!

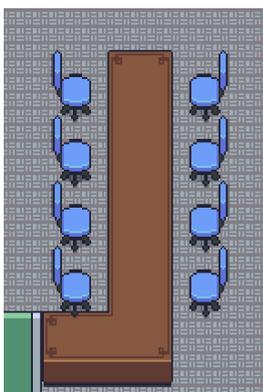
### 3. Private Spaces

This is a cool feature in Gather Town. You will notice that when you visit booths, your screen will be focused on the area you are at and the background will be slightly darkened, like the image below (left compared to right).



When such an environment happens, only the people in this 'private space' will be able to hear you and anyone nearby but not in the private space zone will not be able to hear you at all!

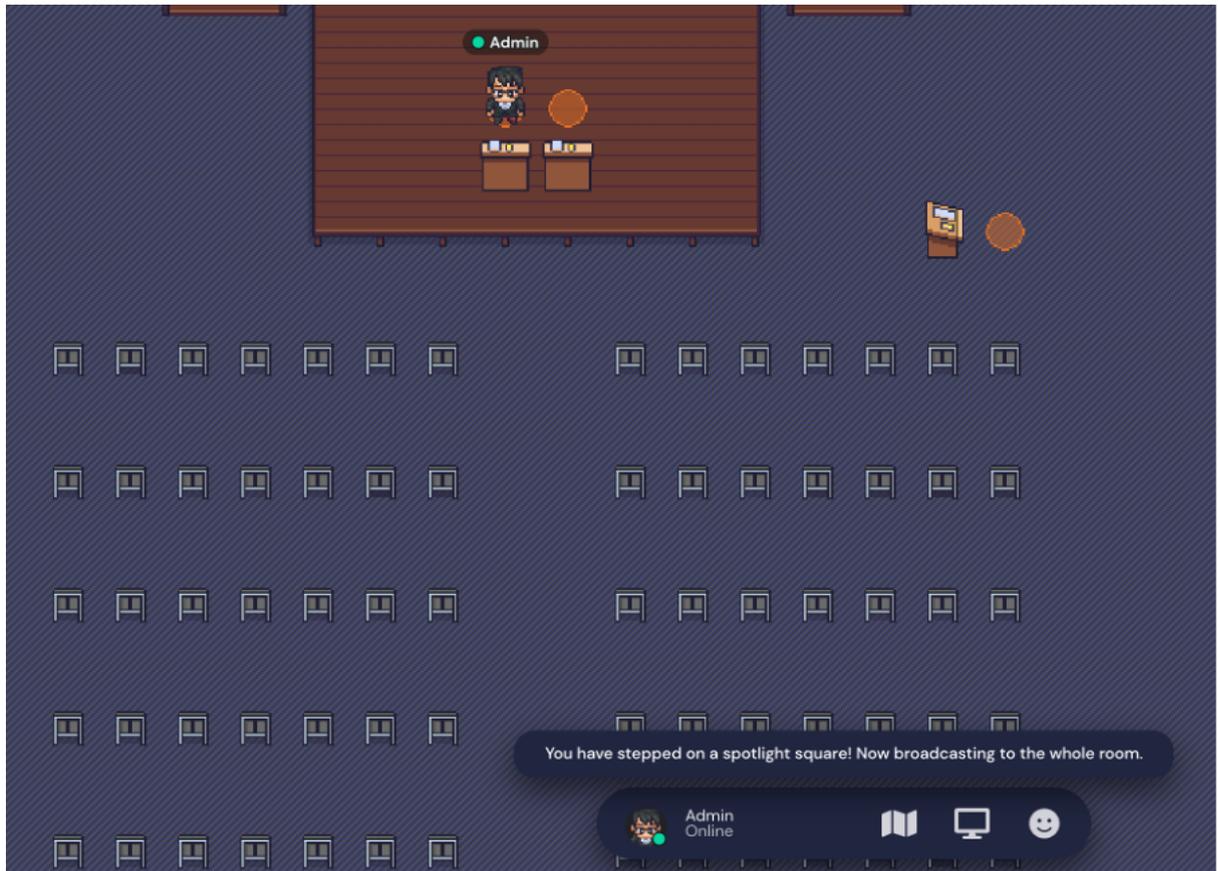
Limits are set on the number of people in each private space. The number of people allowed is determined by the number of seats, on a first-come-first-serve basis!



#### 4. Spotlight Tiles

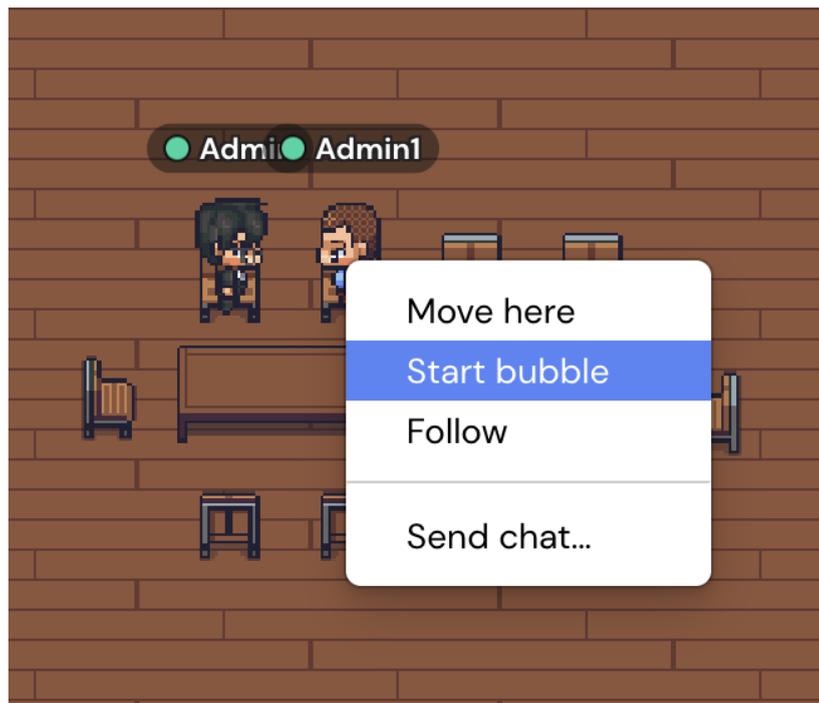
In some big conference rooms, there are orange circle tiles in the room. These are called spotlight tiles. If you stay on the circle, everyone in the conference room will be able to hear you!

**\*Please refrain from stepping on the tile unless you are a presenter for the segment.**



## 5. Starting a Bubble

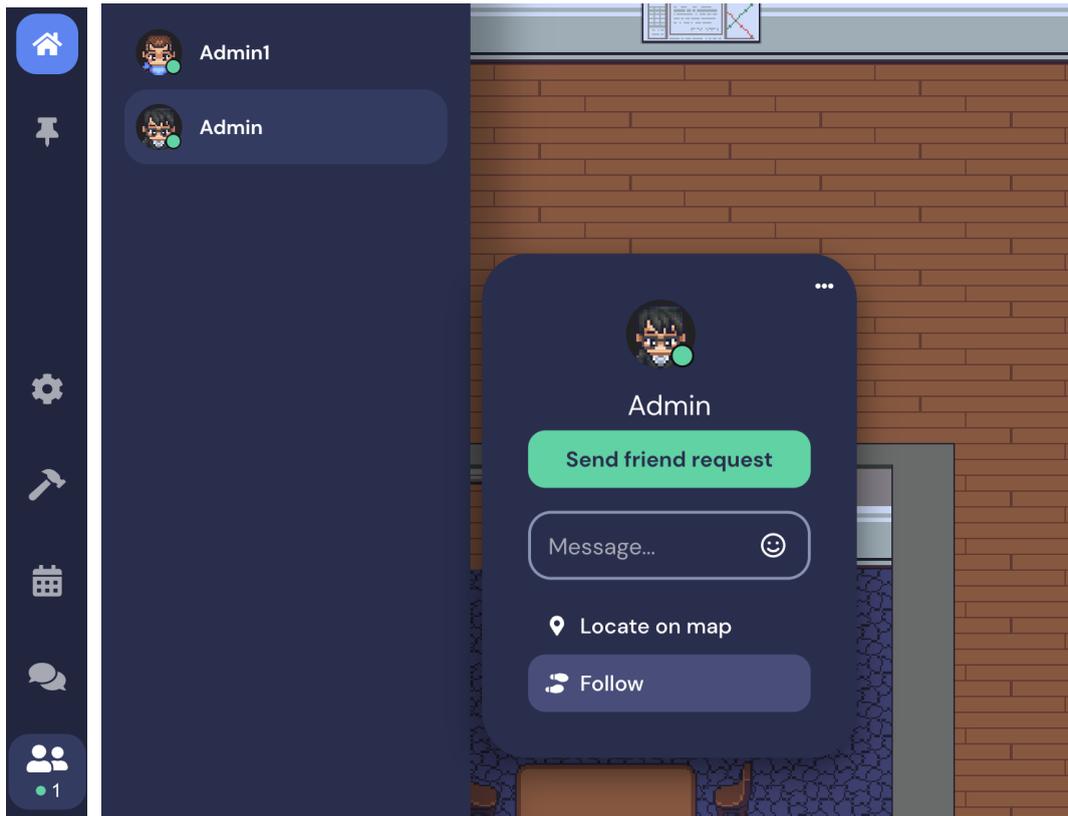
If you wish to speak to someone privately, you are able to do so! Simply click on the person's avatar and click on the "Start bubble" to initiate a conversation privately. If there are more people interested in joining this conversation bubble, you can click on the "Join Bubble" button to join the conversation. To leave, simply walk away from the conversation, be sure to be polite!



## 6. Following an Avatar

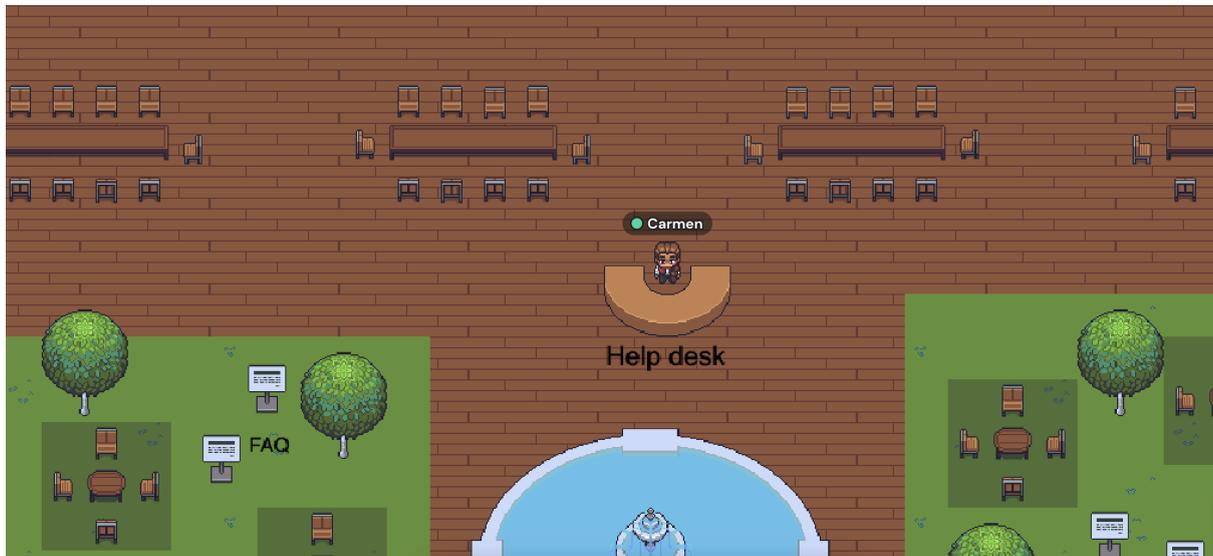
If you wish to follow someone wherever they go, simply click the pane on the left and select the last icon (Participants). Click on the name of the avatar you wish to follow. There should be a “Follow” button which you can click. If you wish to stop following the person, simply navigate in the direction you wish to move.

**\*You can even follow people who are not in the same room as you. Your avatar will automatically navigate to where they are**



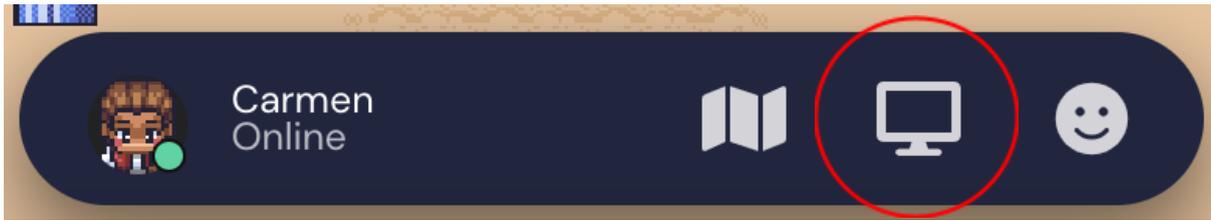
## 7. Real time help desk

You can approach our coordinators at the help desk in the main room if you need help with any technical difficulties.



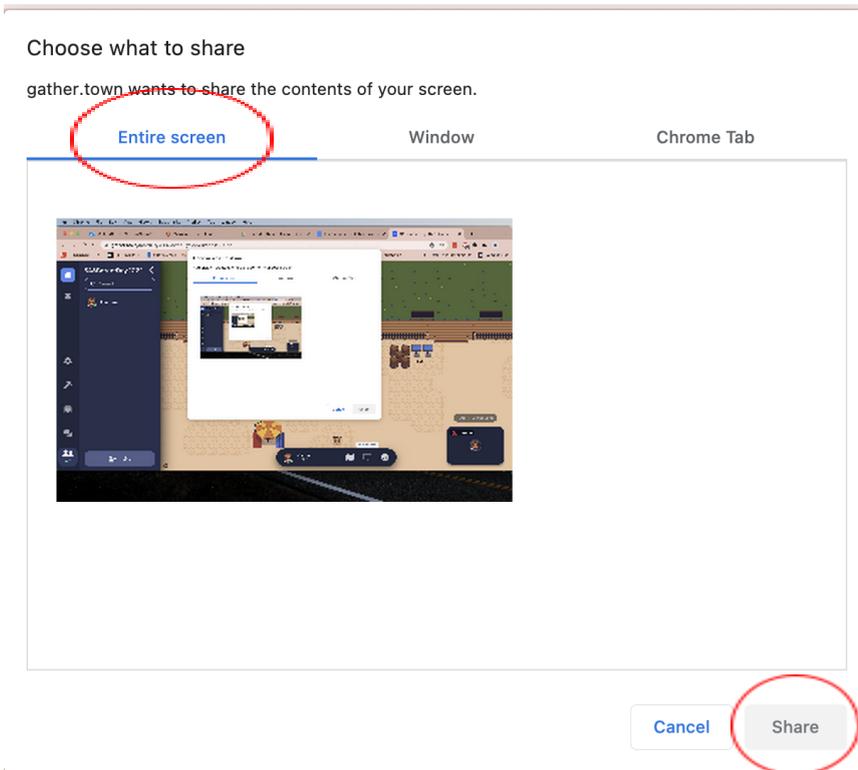
## 8. Screenshare

To share your screen, click on this icon on bar at the bottom.

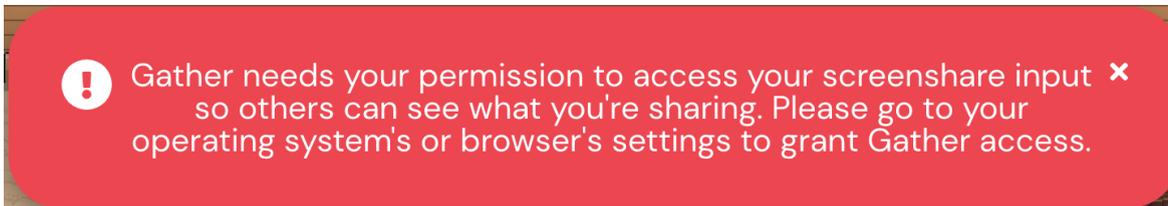


You can choose to share screen in 2 ways:

- a. Share your entire screen - Click on the 'Entire Screen' selection → Click on the screen you want to share (For users with an external monitor, there will be 2 screens in the preview) → Click on 'Share'



\*You might come across this error message. Go to your computer setting to allow screen recording for your browser. Otherwise, try the other method of screen sharing.



- b. Sharing only chrome tab - This only applies for users on Google Chrome. Click on the tab you want to share (You can view the preview on the right) and click 'Share'.

