

# SOFITEL

HOTELS & RESORTS

SINGAPORE CITY CENTRE

Singapore Actuarial Society's Corporate Rate		
*Kindly send completed booking form back to <a href="mailto:Calvin.Tan@sofitel.com">Calvin Tan at calvin.tan@sofitel.com</a>		
	<b>Room Type</b>	<b>The below rates is applicable for stays between 01 January to 31 December 2019 (excluding blackout dates of 19 -22 September 2019)</b>
<input type="checkbox"/>	Luxury Room	<b>\$350.00++ (Single)</b> Rates quoted are inclusive of internet Room is subject to availability at the time of booking
<input type="checkbox"/>	Luxury Room	<b>\$375.00++ (Single)</b> Rates quoted are inclusive of internet and 01 breakfast Room is subject to availability at the time of booking
<b>Special Requests</b>	<i>Please note that special requests cannot be guaranteed until check-in, but we will do our best to accommodate you.</i>	
<b>Limousine (excludes 7% GST)</b>		
<input type="checkbox"/>	Mercedes E-Class	<b>\$150.00+</b> Midnight surcharge of \$15+ from 2300hrs – 0700hrs
<input type="checkbox"/>	Mercedes S-Class	<b>S\$190.00+</b> Midnight surcharge of \$15+ from 2300hrs – 0700hrs

Personal Details			
Title: Mr / Mrs / Ms / Dr (Please circle where applicable)			
Given/First Name:		Family/Last Name:	No. of Guest/s:
Nationality:	Passport No:	Country of Issue:	Date issued:
			Date expiry:
Company Details			
Company Name:			
Job Title:		E-mail:	

Flight Details	
Arrival Date:	Flight/ETA:
Departure Date:	Flight/ETD:

Credit Card Guarantee	
Name of card holder :	
Credit card number :	Expiry Date:
<b>Type of credit card:</b> AMEX / VISA / MASTERS / DINERS	

FOR HOTEL USE ONLY		
Confirmation No:	Room Type:	Advance Deposit:

#### Terms and Conditions:

- All rates, quoted are subject to 10% service charge and prevailing government taxes, currently at 7% Goods and Services Tax (GST).
- A 100% early departure fee will apply should the guest check out prior to the confirmed departure date.
- For guests arriving on early morning flights who require rooms prior to our standard check-in time of 15:00 hours, we recommend that a reservation is confirmed for the previous evening as well.
- The hotel's standard check out time is 12:00 hours. Late checkouts between 12:00 and 18:00 hours will be charged up to 50% of the full room rate from the previous night. For checkouts after 18:00 hours, a full night's room rate will apply.
- Any no shows or cancellations will be subject to a penalty equal to the full duration of the confirmed reservation.

